

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**THURSDAY – JANUARY 2, 2020**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Thursday, the 2<sup>nd</sup> day of January 2020 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Walter Smith, Commissioner Precinct 2  
Jeron Barnett, Commissioner Precinct 3  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT** – None

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – December 18, 2019 Regular Session

3. **Request by County Treasurer for approval of Payroll.**

4. **Request to approve payment on the following:**

(a) \$90.00 to Harris County Treasurer from line item 125-423-540702 [Autopsy].

(b) \$400.00 to Post Oak RC & D for 2020 Annual Sponsorship from line item 125-411-562300 [County Organizational Dues].

(c) \$150.00 to CIRA for SSL Installation from line item 125-411-545001 [Maintenance Contracts].

5. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion carried** by 5-0 vote.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Smith – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

## CONSTRUCTION MANAGER

6. Discuss and take action to accept Water System Design Proposal for the Precinct 4 Annex project.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## ECONOMIC DEVELOPMENT

7. Discuss and take action to approve the Economic Development Partnership Contract for 2020.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## TAX ASSESSOR COLLECTOR

8. **Spread** upon the minutes the continuing education certificates of completion for Ellen Shelburne, Tara Schovajsa, and Elizabeth Matthews in compliance with Section 6.231 of the Texas Tax Code. *No action required.*

9. Discuss and take action to authorize County Treasurer to receive additional funds from the Tax Assessor Collector for the purpose of paying salary supplements and increases in benefits to employees of the Tax Assessor Collector's office for 2020.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## DISTRICT ATTORNEY

10. Discuss and take action to authorize the County Treasurer to receive discretionary funds from the District Attorney for the purpose of paying salary supplements for 2020 to employees of the D.A.'s Office.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Smith – Yes*

*Commissioner Barnett – Yes*

*Commissioner Beckendorff – Yes*

## AUDITOR

11. ~~Discuss and take action to approve the line item transfers from the Road and Bridge Department to Environmental.~~ **Item WITHDRAWN.**

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

**Motion WITHDRAWN.**

## TREASURER

12. Discuss and take action to approve updates to the Waller County Personnel Policy.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**MISCELLANEOUS**

- 13. Discuss and take action to approve request by Pastor Ruben Caro with Waller SDA Church to rent the Community Center on a continued basis during the evenings for March 4<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 18<sup>th</sup>, and 19<sup>th</sup> **and March 5<sup>th</sup>.**

Motion to **approve** by Commissioner Smith, seconded by Commissioner Beckendorff.

Motion to **amend** by Judge Duhon to add March 5<sup>th</sup>, seconded by Commissioner Beckendorff.

**Amendment carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**Amended Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

**EXECUTIVE SESSION**

- 14. Deliberate duties and related matters of certain employees in the Road and Bridge and Environmental Departments pursuant to Government Code Section 551.074.

- 15. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

**Court convened to Executive Session at 9:18 a.m.**

- 16. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**Court reconvened from Executive Session at 10:38 a.m.**

**No action taken from Executive Session.**

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Smith.

**Motion carried** by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:38 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as Ex-Officio for the Commissioners' Court of Waller County.



*Debbie Hollan*  
Debbie Hollan  
Waller County Clerk

**APPROVED this the 8<sup>th</sup> day of January 2020.**

*Trey Duhon*

Carbett "Trey" D. Duhon, III  
County Judge