

REQUEST FOR QUALIFICATIONS (RFQ) FINAL ADDENDUM

Drainage-Specific Engineering Services RFQ# 240320-31

(Q1) Page 18 of the RFQ states: “g. Limits on Subcontractors: A Respondent may not use subcontractors for this project.” However, there are many places throughout the proposal that mentions the use of subcontractors. Please clarify if a Prime firm may or may not use subcontractors.

(A1) A Prime Firm may partner with other Firms in order to provide all services requested in the RFQ Solicitation’s Scope of Work. All firms which will provide services must clearly be set forth in an SOQ Submittal.

(Q2) Are the respondents allowed to have subconsultants on the team?

(A2) Please refer to response provided in A1.

(Q3) Would there be one or multiple awards?

(A3) One award.

(Q4) Will the County accept an electronic signature similar to the recent mobility RFQ addendum?

(A4) Yes, electronic signatures will be accepted.

(Q5) For the areas shown at the top of page 10 in the RFQ (Hydrology/Hydraulics; Project Management; and Floodplain Management), would the County prefer to see a different Subject Matter Expert (SME) for each of those areas, or is it acceptable for the same person to be an SME for more than one of those areas?

(A5) The County will not speak to its “preference” and will defer to a Respondent to determine the best project team for this RFQ’s scope of work. The County will only emphasize that all services set forth in the solicitation’s scope of work must be addressed by a Respondent’s proposed project team.

(Q6) How is this newly released RFQ different from the last one rescinded (240207-14)? Appendix A shows the same scope of services as RFQ 240207-14.

(A6) The County will only be issuing a single award. The original RFQ considered multiple awards.

(Q7) How many consultants will be selected?

(A7) One project team (i.e., a Prime Firm and any Participating Firms listed in a single Submittal)

(Q8) What's the minimum percentage of the contract that must be performed by the prime firm?

(A8) There is no set "minimum percentage" which must be performed by the Prime Firm. It is a Prime Firm's responsibility, however, to clearly note in its Submittal who will be the appropriate POC for each service set forth in the solicitation if it will not be directly responsible for said service or directly overseeing the listed Participating Firm.

(Q9) Do we need to include survey, geotechnical or environmental subconsultants in the team?

(A9) Survey, geotechnical, and environmental services will be requested as part of this solicitation. If a Prime Firm will not be providing said services, a Participating Firm(s) should be included as part of the proposed project team.

(Q10) What's the contract's HUB/DBE goal?

(A10) All services will be paid using County funds. Accordingly, although the County always encourages HUB/DBE participation, it is not a requirement of this RFQ solicitation.

(Q11) Do subconsultants need to complete the required forms?

(A11) Yes, all firms included as part of a proposed project team (i.e., Prime and Participating Firms) must complete the Required Forms Packet.

(Q12) Please clarify if the meetings and workshops that are to be attended by Subject Matter Experts (SMEs) will be virtual or in-person.

(A12) The format (i.e., in-person v. virtual) of the requested meetings and workshop will be determined once Commissioners' Court approves an award. The County will work with selected project team on the format which works best for all involved.

(Q13) Does the County prefer that SMEs be local?

(A13) Please refer to response provided in A5.

ADDENDUM ACKNOWLEDGEMENT FORM

To Be Submitted as Part of the SOQ Submittal and Returned with the Required
Forms Packet

RFQ #: 240320-31

TITLE: Drainage-Specific Engineering Services

ACKNOWLEDGEMENT OF

RECEIVING ADDENDUM #: First and Final Addendum Issued on May 7, 2024

NAME OF FIRM: _____

FIRM CONTACT*: _____

**Nb:* Individual must have authority to bind the company in an ensuing contract should Firm be selected.

E-MAIL: _____

PHONE: _____

MAILING ADDRESS: _____

By signing below, I acknowledge receipt of the Addendum listed above and that I have a complete understanding of the material contained therein. I further certify that any changes caused by the Addendum are incorporated into our Proposal submitted in response to this procurement action.

SIGNATURE OF AUTHORIZED AGENT: _____

DATE: _____