



WALLER COUNTY JOB ANNOUNCEMENT



Position Title:	SIGN/STRIPING CREW				
FLSA Status:	NON-EXEMPT	Min. Pay Rate	\$15.00 pr hr.	Max. Pay Rate:	\$15.00 pr. hr

Essential Functions:

To participate in the installation and maintenance of signing and road striping for the entire County road system.

Receives direction and supervision from the Sign Foreman.

1. Must be familiar with and adhere to the “Manual on Uniform Traffic Control Devices” for streets and highways.
2. Participate with in a small crew responsible for maintenance activities in connection with providing proper signage and road striping for all County roads.
3. Perform duties in sign shop and sign machine operations to include inventory control, manufacture and issue of signs.
4. Responsible for maintenance and cleanliness of the sign room.
5. Responsible for the correctness of all signs.
6. Adherence to safe work practices and procedures.
7. Performs other duties as assigned.

Position Specifications:

1. Be familiar with: “Manual on Uniform Traffic Control Devices”
2. Be familiar with a variety of materials used in road signage and road striping.
3. Be familiar with occupational hazards and standard safety practices necessary in the area of work assigned.
4. Applicable laws, regulations, codes and department policies governing assigned Equivalent to the completion of the twelfth grade. Additional specialized training in road construction and maintenance.
5. Skill in utilizing personal computers and modern office procedures, methods and computer hardware and software. Microsoft Office proficiency required.
6. Ability to establish and maintain effective working relationships and communication with co-workers, County employees, and other agencies and the general public.
7. Must have a valid Texas driver’s license.
8. May be required to work more than 40 hours during the workweek.
9. Interpret and explain county policies and procedures.
10. Operate sign machinery, striping truck and other equipment in a safe and effective manner.
11. Deal tactfully with public inquiries and complaints.
12. Work independently in the absence of supervision.
13. Understand and follow oral and written instructions.
14. Establish and maintain effective working relationships with those contacted in the course of work.
15. Communicate clearly and concisely both orally and in writing.
16. Traffic CAD and Flexi Sign Software Program experience a plus.

Working Conditions: Field environment; traveling from site to site; working closely and courteously with others and exposures to various weather conditions, noise, dirt and dust; working in and near water including creeks and ditches; may be exposed to fumes and smoke, slippery and uneven surfaces, extremely loud noises, hazards associated with traffic control and working in and near traffic and inclement weather.

Individual Office/Department Conditions: Tasks and special requirements unique to an individual office or department may be addressed through a separate list of detailed specifications prepared by that office/department and subject to approval by County Treasurer Office. Office/department specifications may not be more complex nor at a higher level of responsibility than any of those contained in this position description.

Applications are available at the Road and Bridge Department, 775 Business 290, Hempstead, Texas or on the Waller County website at www.co.waller.tx.us.

Waller County is an equal opportunity employer and does not discriminate based on race, color, religion, age, sex or handicap.

NO PHONE CALLS – ALL APPLICANTS WILL NOT BE INTERVIEWED. THIS JOB IS AVAILABLE JANUARY 2, 2019

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Candidates whose disabilities make them unable to meet these requirements will still be considered qualified if they can perform the Essential Functions of the job with reasonable accommodation.

