

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**WEDNESDAY – JUNE 29, 2016**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 29<sup>th</sup> day of June 2016 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
John A. Amsler, Commissioner Precinct 1  
Russell Klecka, Commissioner Precinct 2  
Justin Beckendorff, Commissioner Precinct 4  
Debbie Hollan, County Clerk  
Absent: Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler  
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

**PUBLIC COMMENT** – None

**CONSENT AGENDA (2-4 Items)**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – June 22, 2016 Regular Session

3. **Request to approve payment on the following:**

(a) \$75.00 for Invoice #106966 to Fritz, Byrne, Head & Fitzpatrick, PLLC from line item 125-411-540300 [Legal] Pintail Landfill.

4. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve** consent agenda items #2-4 by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

**COUNTY JUDGE**

5. **Discuss status of landfill litigation.**  
(Judge Duhon provided update)

**No action required.**

6. Discuss status of flood recovery.  
(Judge Duhon and Brian Cantrell provided update)  
**No action required.**
7. Discuss and take action to approve Agreement with Tetra Tech for flood recovery and debris management services.  
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.  
**Motion carried.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>
8. Discuss and take action to approve nominations for the H-GAC Advisory Committees to serve for the June 2016 - May 2018 term.  
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.  
Motion to **amend** by Judge Duhon, seconded by Commissioner Beckendorff by replacing Brian Nichols with Commissioner Justin Beckendorff as Alternate to the Regional Homeland Security Coordinating Council.  
**Amendment carried.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

**Amended Motion carried.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

## **SHERIFF**

9. **Spread** upon the minutes the Waller County Sheriff's Office Imprest Account Expenditures of Budget 2015.  
**No action required.**
10. **Spread** upon the minutes the Waller County Sheriff's Office Imprest Account Budget 2016.  
**No action required.**
11. Discuss and take action to issue a check in the amount of \$4,000.00 from the Waller County Narc Program Income Fund to the Waller County Sheriff Imprest Fund in order to establish the Budget for 2016 in the amount of \$6,000.00.  
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.  
**Motion carried.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

## **JUSTICE OF THE PEACE, PRECINCT 2**

12. Discuss and take action to approve the payment of Invoice # AR472338 for \$265.38 and Invoice # AR477565 for \$140.22 for a total of \$405.60 payable to Seamless Solutions for equipment repair & parts for copier. Funds to be paid from line item 119-429-581817 [Technology Enhancements].  
Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.  
**Motion carried.**  

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

## COUNTY ENGINEER

13. **Public Hearing:** The application for replat of Brazos Estates Subdivision, Lots "G" and "F" by Richard Woodrow Trojan.

**Public Hearing began at 9:19 a.m.**

Richard Trojan explained to the court his application for the replat.

**Public Hearing ended at 9:30 a.m.**

14. **Public Hearing:** The application for replat of the Unrestricted Reserve of Beacon Estates, Section 1, by Santos Alfaro.

**Public Hearing began at 9:31 a.m.**

Joe Bennett with the Waller County News Citizen asked the court to rescind this item as the individuals desiring the application for replat owe him money for notices on the replat placed in the newspaper, funds were insufficient, asked the court not to proceed.

**Public Hearing ended at 9:33 a.m.**

15. Discuss and take action to approve the purchase of 4 scanners not to exceed \$1,200.00 each from line item 114-427-545512 [County Records Preservations] for the Environmental Department (2), Fire Code Department (1) and Road and Bridge Department (1).

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

Motion to **table** agenda item by Commissioner Amsler, seconded by Commissioner Klecka.

**Motion carried – Item TABLED.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Absent*

*Commissioner Beckendorff – Yes*

Motion to **re-open Public Hearing – Agenda Item #14** by Commissioner Beckendorff, seconded by Judge Duhon.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Absent*

*Commissioner Beckendorff – Yes*

**Public Hearing began at 9:38 a.m.**

Several residents from Beacon Estates commented and questioned the application for replat.

**Public Hearing ended at 9:51 a.m.**

16. Discuss and take action to approve the advertising of the establishment of speed limit and the installation of speed limit signs on the following road:

- Forest Hills Ln. – Entire length – of 35 mph.

Advertising to be posted in the following newspaper of general circulation: News Citizen, payment for advertising to be funded from Line Item 125-401-544100 [Bid Notices and Printing], followed by a public hearing during the regular session of Commissioner's Court on July 27, 2016.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Yes*

*Commissioner Klecka – Yes*

*Commissioner Barnett – Absent*

*Commissioner Beckendorff – Yes*

17. Discuss and take action to approve the extension of Auction Contract with SWICO Auctions and authorize the County Judge to sign.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

18. Discuss and take action to approve a Utility Permit for AD Environmental Services, LLC for Old Houston Highway.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

## **ELECTIONS ADMINISTRATOR**

19. ~~Discuss and take action to approve an Agreement with Access Imaging Solutions for scanning and storing all Waller County voter registration documents electronically. Estimated cost of \$11,095.69 for scanning and annual subscription cost of \$5,951.00. Funds to be paid from line item 125-434-545100 [Maintenance/Equipment/Supplies] and, \$15,000.00 to be reimbursed by State Chapter 19 voter registration funds.~~

**Item WITHDRAWN.**

## **AUDITOR**

20. Discuss and take action for approval of official documents and all monthly reports.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Absent

Commissioner Beckendorff – Yes

## **EXECUTIVE SESSION**

21. Consultation with District Attorney about pending or contemplated litigation pursuant to Government Code Section 551.071.

Court **convened** to Executive Session at 9:53 a.m.

Court **reconvened** from Executive Session at 10:34 a.m.

22. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

**No action taken from Executive Session.**

## **ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Beckendorff, seconded by Commissioner Klecka.

**Motion carried.**

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

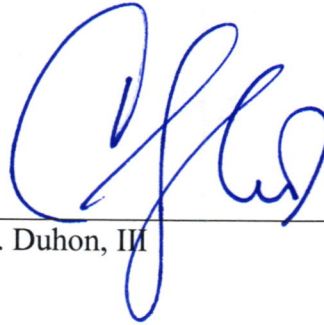
Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 10:34 a.m.

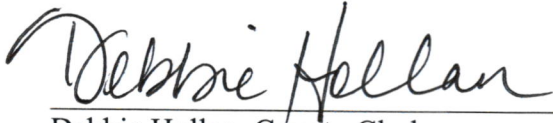
**APPROVED** this the 6<sup>th</sup> day of July 2016.



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Carbett "Trey" J. Duhon, III  
County Judge

ATTEST:



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Debbie Hollan, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Waller County, Texas

