

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – APRIL 27, 2016

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 27th day of April 2016 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:01 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Barnett

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT – None

CONSENT AGENDA (2-5 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – April 20, 2016 Regular Session, April 20, 2016 Emergency Session

3. **Request by County Treasurer for approval of payroll.**

4. **Request to approve payment on the following:**

(a) \$112.50 for Invoice # 106568 to Fritz, Byrne, Head & Fitzpatrick, PLLC from line item 125-411-540300 [Legal] Centerpoint Power Lines.

(b) \$940.00 for Invoice to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].

5. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve** consent agenda items #2-5 by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

<i>Judge Trey Duhon – Yes</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Yes</i>	<i>Commissioner Beckendorff – Yes</i>

PROCLAMATION

- 6. Discuss and take action to approve Child Welfare Proclamation and recognize the Month of April as Child Abuse Prevention Month and authorize the County Judge and County Commissioners to sign.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
 Commissioner Barnett – Yes Commissioner Beckendorff – Yes

(Commissioner Klecka read the Proclamation)

COUNTY JUDGE

- 7. **Presentation** of collection report by Otilia Gonzales of Perdue Brandon Fielder Collins & Mott LLP on delinquent taxes and fine and fee collection.

No action required.

- 8. Discuss and take action to renew contract for the collection of delinquent taxes.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes Commissioner Amsler – Abstained Commissioner Klecka – Yes
 Commissioner Barnett – Yes Commissioner Beckendorff – Yes

- 9. Discussion and status of flood recovery efforts.

No action required.

- 10. Discuss and take action on proposal by Tetra Tech for flood recovery and debris management services.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
 Commissioner Barnett – Yes Commissioner Beckendorff – Yes

- 11. Discuss and take action on proposal by LJA Engineering, INC., on LUKE- A modern approach to 311 services. 125-411-545001 [Maintenance Contracts]

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Commissioner Beckendorff, seconded by Commissioner Barnett to approve the contract with a **monthly fee of \$100.00 and 30 days to pay invoice. Funds to be paid from line item 125-411-545001 [Maintenance Contracts].**

Amendment carried.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
 Commissioner Barnett – Yes Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Klecka – Yes
 Commissioner Barnett – Yes Commissioner Beckendorff – Yes

COMMISSIONER, PRECINCT 3

- 12. Discussion of the special needs service entrance and exit of the Waller County Courthouse and special procedures and applications that have been previously addressed.

No action required.

TREASURER

13. Discuss and take action to approve the purchase of one scanner for the Treasurer's office not to exceed \$1,200.00, to be paid from line item 114-427-545512 [Records Preservation].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

CONSTABLE, PRECINCT 2

14. Discuss and take action to approve the transfer of \$1,800.00 from line item 125-411-569600 [Contingency] to line item 125-512-568426 [Office Security].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

15. Discuss and take action to approve the installation of six (6) security cameras at the Constable, Precinct 2 office. Installation charge of \$600.00 and monthly charge of \$150.00 from May, 2016 through December 2016 for a total of \$1,800.00 payable to TAC Security Systems. Funds to be paid from line item 125-512-568426 [Office Security].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

TAX ASSESSOR COLLECTOR

16. Discuss and take action to authorize the County Judge to sign one tax resale deed for the private tax resale of one property currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

17. Discuss and take action to approve a resolution to resell tax trust property as set forth on Exhibit "A" of the Resolution.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

18. Discuss and take action to approve the Ad Valorem Assessment and Collection Contract between Waller County and the Brookshire Municipal Water District.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

19. Discuss and take action to approve the request to the Texas Comptroller of Public Accounts for the Unclaimed Property Capital Credits.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

20. Discuss and take action to approve annual payment to Willow Creek Farms Municipal Utility District.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Judge Duhon, seconded by Commissioner Beckendorff to **pay the annual 2015 payment in the amount of \$150,000.00 as budgeted from line item 125-411-561301.**

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

21. Discuss and take action to approve advertising for Bid Notice in Waller County and Brown County for the lease of 320 acres in Brown County. Advertising to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

ELECTIONS ADMINISTRATOR

22. Discussion on status of damaged Election Equipment.
No action required.

AUDITOR

23. Discuss and take action on request by County Auditor for approval of official documents and all monthly reports.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

24. Request by County Auditor to **spread** upon the minutes the Annual Financial Report for Fiscal Year 2015.

No action required.

Court recessed at 10:56 for a five minute break and then convened into Executive session

EXECUTIVE SESSION

25. Consultation with District Attorney about pending or contemplated litigation pursuant to Government Code Section 551.071.

Court convened to Executive Session at 11:01 a.m.

Court reconvened from Executive Session at 12:03 p.m.

26. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No action taken from Executive Session.

ADJOURN MEETING

Motion to adjourn meeting by Commissioner Klecka, seconded by Commissioner Beckendorff.
Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

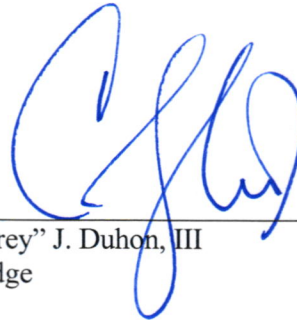
Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

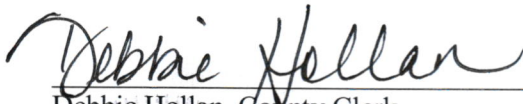
Meeting was **ADJOURNED** at 12:08a.m.

APPROVED this the 4th day of May 2016.



Carbett "Trey" J. Duhon, III
County Judge

ATTEST:



Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

