

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – OCTOBER 18, 2017

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 18th day of October 2017 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:00 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Jeron Barnett, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler

Pledge to the American Flag and Texas Flag led by: Commissioner Barnet

1. **Approval of Agenda.**

Motion to **approve** agenda by Commissioner Beckendorff, seconded by Commissioner Barnett to include change to Agenda Item #13 adding *effective January 1, 2018*.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Denise Mattox asked the court to place back on the agenda the need to realign Diemer Road.
2. Rosa Harris read emails between her and Christy Eason – Election Administrator regarding early voting polling locations for the upcoming November 2017 Election.

CONSENT AGENDA (2-7 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – October 11, 2017 Regular Session, October 12, 2017 Special Session
3. **Request to approve payment on the following:**
 - (a) \$1,065.00 for Invoice dated 10/07/17 and \$1,015.00 for invoice dated 10/09/17 for a total of \$2,080.00 payable to Schmidt Funeral Home from line item 125-423-540705 [Transport to Morgue].
 - (b) \$80.00 for Invoice #17547410 [Courthouse, Hold-Up Alarm], and \$995.00 for Invoice # 17112410 [Courthouse Camera Surveillance], for a total of \$1075.00 payable to TAC Security from line item 117-428-568425 [Courthouse Security/Misc. Security].
 - (c) \$114,978.00 for Invoice # 20109 payable to Texas Association of Counties Risk Management Pool from line item 125-411-560300 [Ins Equip/Build/Pub Liab].

4. Request by County Treasurer for approval of Treasurer's Monthly Report.
5. Request by County Clerk for approval to transfer fixed assets to the IT Department.
6. Discuss and take action to approve Agreement with AT&T to increase Internet bandwidth at the Courthouse at a cost savings of \$205.25 per month.
7. Request by County Auditor for approval and/or ratification of Accounts Payable.

Motion to **approve** consent agenda items by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Klecka – Yes

Commissioner Beckendorff – Yes

COUNTY TREASURER

8. Healthy County **presentation** by Texas Association of Counties. *No action required.*
9. Discuss and take action to approve continuation of policies through Texas Association of Counties for Auto Liability, Auto Physical Damage, General Liability coverages effective 01/01/2018 and payment of corresponding invoices.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Klecka – Yes

Commissioner Beckendorff – Yes

DISTRICT ATTORNEY

10. Discuss and take action to approve Service Agreement Renewal with Appriss (VINE) for the provision of crime victim notification services to victims of crime in Waller County. The underlying cost of this program is totally paid by the Texas Attorney General's Office.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Klecka – Yes

Commissioner Beckendorff – Yes

JUVENILE PROBATION

11. Discuss and take action to approve transfer of \$500.00 from line item 125-506-545300 [Training] to line item 125-506-542500 [Telephone].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Klecka – Yes

Commissioner Beckendorff – Yes

COUNTY ENGINEER

12. Discuss and take action to approve contract with Ritchie Bros. Auctioneers (America) Inc. to sell equipment that has been deemed functionally obsolete.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Barnett – Yes

Commissioner Klecka – Yes

Commissioner Beckendorff – Yes

13. Discuss and take action to approve Fee Schedule for the Road and Bridge Department effective January 1, 2018.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

CONSTABLE, PRECINCT 3

14. Discuss and take action to purchase radios from Houston Liquidator for \$4,805.00.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Judge Duhon, seconded by Commissioner Beckendorff for funds to be paid from line item 125-411-569600 [Contingency].

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

MISCELLANEOUS

15. Discuss and take action to approve the designation of Representatives and Alternates to the HGAC 2018 General Assembly.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion **made** by Commissioner Amsler, seconded by Commissioner Beckendorff to leave designees as they currently are. (Judge Duhon Representative General Assembly & Delegate Board of Directors, Commissioner Beckendorff Representative General Assembly & Alternate Board of Directors, Commissioner Amsler Alternate General Assembly, and Commissioner Klecka Alternate General Assembly)

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

16. Discuss and take action to approve Interlocal Agreement for performance of Postmortem Examinations by Harris County Institute of Forensic Sciences.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

17. Discuss and take action to approve publication in local newspapers for Jail Bond Referendum to be paid from line item 125-401-544100 [Bid Notices and Printing].

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Judge Duhon, seconded by Commissioner Klecka to publicize in the Waller County News Citizen and The Times Tribune.

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

18. Discuss and take action to publish RFPs for disaster recovery services, including debris removal and debris monitoring services.

Motion to **approve** by Commissioner Beckendorff, seconded by Commissioner Barnett.

Motion to **amend** by Judge Duhon, seconded by Commissioner Beckendorff to publicize in the Waller County News Citizen.

Amendment carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Amended Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

EXECUTIVE SESSION

19. Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071.

20. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Klecka – Yes

Commissioner Barnett – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:51 a.m.

APPROVED this the 25th day of October 2017.

Carbett "Trey" J. Duhon, III
County Judge

ATTEST:

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

