

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – OCTOBER 5, 2016

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 5th day of October 2016 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Presiding Judge Commissioner Justin Beckendorff at 9:03 a.m. with the following members of the Court present to-wit:

John A. Amsler, Commissioner Precinct 1
Russell Klecka, Commissioner Precinct 2
Justin Beckendorff, Commissioner Precinct 4 – *Presiding Judge*
Debbie Hollan, County Clerk

Absent: Carbett "Trey" J. Duhon III, County Judge
Jeron Barnett, Commissioner Precinct 3

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Klecka

1. **Approval of Agenda.**

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

PUBLIC COMMENT – None

CONSENT AGENDA (2- 4 Items)

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – September 28, 2016 Regular Session

3. ~~Request to approve payment on the following:~~ **Item WITHDRAWN.**

4. **Request by County Auditor for approval and/or ratification of Accounts Payable.**

Motion to **approve consent agenda items** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

<i>Judge Trey Duhon – Absent</i>	<i>Commissioner Amsler – Yes</i>	<i>Commissioner Klecka – Yes</i>
	<i>Commissioner Barnett – Absent</i>	<i>Commissioner Beckendorff – Yes</i>

PROCLAMATION

5. **Discuss and take action to approve Proclamation for the recognition of the 25th Anniversary of Mueller Environmental Designs, Inc.**
(Commissioner Beckendorff read Proclamation)

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

COUNTY JUDGE

6. ~~Discuss and take possible action on Burn Ban.~~ **Item WITHDRAWN.**

506TH DISTRICT JUDGE

7. Discuss and take action to approve the transfer of \$8,000.00 from line item 125-411-569600 [Contingency] to line item 125-413-581800 [Furniture & Equipment] for the repair of the projector system in the District Courtroom.

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

CONSTABLE, PRECINCT 1

8. Discuss and take action to approve the transfer of \$22.00 from line item 125-511-530200 [Supplies and Stationary] to line item 125-511-562310 [Annual Fee/TCLEDDS].

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 2

9. Discuss and take action to approve the purchase of 1 Dell Laptop, 1 Microsoft License and 3 Canon Image Scanners in the amount of \$2,700.65. Funds to be paid from line item 119-429-581817 [Justice Technology Enhancements].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 3

10. Discuss and take action to approve the transfer of \$2,000.00 from line item 125-420-581800 [Furniture & Equipment] and \$500.00 from line item 125-420-531400 [Postage] for a total of \$2,500.00 to line item 125-420-510101 [Part-time Clerical].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

JUSTICE OF THE PEACE, PRECINCT 1

11. Discuss and take action for approval of purchase of Neopost postage machine in the Justice of the Peace, Pct. 1 office in the amount of \$74.13 for 60 months. Funds to be paid from line item 119-429-581817 [Justice Court Technology Fund].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

- 12. Discuss and take action for approval of purchase of a Dell Latitude E5570 Laptop and Dell External USB Slim DVD/RW Optical Drive for Justice of the Peace, Pct. 1 office in the amount of \$922.85 [laptop] and \$44.99 (USB). Funds to be paid from line item 119-429-581817 [Justice Court Technology Fund].

Motion to **approve** by Commissioner Amsler, seconded by Commissioner Klecka.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

- 13. Discuss and take action for approval of purchase of Mitel Cordless Handset & Module Bundle from ICS in the amount of \$1,576.32. Funds to be paid from line item 119-429-581817 [Justice Court Technology Fund].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

TAX ASSESSOR COLLECTOR

- 14. Discuss and take action to authorize the County Judge to sign 2 tax resale deeds for the private tax resale of 3 properties currently held in trust by Waller County pursuant to Section 34.05(h)(2) of the Texas Tax Code.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

SHERIFF

- 15. Discuss and take action to approve line item transfer of \$76,000.00 from line item 125-516-563300 [Fuel & Oil] and \$9,000.00 from line item 125-505-544920 [Building Maintenance/Jail] for a total of \$85,000.00 to the following line items:

- 125-516-530200 [Supplies & Stationary] \$2,000.00
- 125-516-545515 [Equipment Rental/Repairs] \$2,000.00
- 125-516-563000 [Training & Conference] \$6,000.00
- 125-516-563900 [Uniforms] \$15,000.00
- 125-516-568400 [Miscellaneous] \$2,000.00
- 125-516-581700 [Equipment] \$4,000.00
- 125-516-581816 [Air Card/Wireless] \$1,000.00
- 125-516-536400 [Parts & Repairs] \$40,000.00
- 125-505-530200 [Supplies & Stationary] \$2,000.00
- 125-505-563900 [Uniforms] \$2,000.00
- 125-505-568400 [Miscellaneous] \$2,000.00
- 125-505-568426 [Office Security] \$3,000.00
- 125-517-530200 [Supplies & Stationary] \$1,000.00
- 125-517-563000 [Training & Conference] \$1,000.00

125-517-563900 [Uniforms] \$1,000.00
125-517-568400 [Miscellaneous] \$1,000.00

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

16. Discuss and take action to approve the purchase of three (3) 2017 Ford Interceptor SUVs with emergency equipment through HGAC BuyBoard Contract #430-13 from Cowboy Fleet. The total amount not to exceed \$93,326.94, and the funding to be paid from line item 125-600-581901 [Capital Outlay].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

17. Discuss and take action to authorize the County Judge to sign a Commercial Pest Control Service Agreement with EnGedi Pest Control for pest control services at the Sheriff's Office and County Jail at a quarterly rate of \$250.00. Funds to be paid from line item 125-505-544920 [Building Maintenance/Jail].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

MAINTENANCE

18. Discuss and take action to transfer funds in the amount of \$5000.00 from line item 125-442-544700 [Repair & Replacement] to line item 125-442-510101 [Salary Part Time].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

MISCELLANEOUS

19. Discuss and take action to approve the designation of Representatives and Alternates to the HGAC 2017 General Assembly.

Motion to **approve** Judge Duhon as Representative, General Assembly and Delegate, Board of Directors; Commissioner Beckendorff as Representative, General Assembly and Alternate, Board of Directors; Commissioner Amsler as Alternate, General Assembly; and Commissioner Klecka as Alternate, General Assembly by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent Commissioner Amsler – Yes Commissioner Klecka – Yes
Commissioner Barnett – Absent Commissioner Beckendorff – Yes

20. Discuss and take action to approve payment of \$139,710.67 to Hill's Construction from line item 600-600-587520 [Community Center].

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

AUDITOR

21. Discuss and take action for approval of quarterly reimbursement of Juror Payments.

Motion to **approve** by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

EXECUTIVE SESSION

22. Consultation with District Attorney and outside counsel about pending or contemplated litigation pursuant to Government Code Section 551.071.

23. Reconvene in Open Session to take any action necessary on matters discussed in Executive Session.

No Executive Session needed.

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Klecka, seconded by Commissioner Amsler.

Motion carried.

Judge Trey Duhon – Absent

Commissioner Amsler – Yes
Commissioner Barnett – Absent

Commissioner Klecka – Yes
Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:23 a.m.

APPROVED this the 12th day of October 2016.

Carbett "Trey" J. Duhon, III
County Judge

ATTEST:

Debbie Hollan, County Clerk
And Ex-Officio Clerk of the Commissioners'
Court of Waller County, Texas

