

MINUTES
WALLER COUNTY COMMISSIONER'S COURT
REGULAR SESSION
WEDNESDAY – JULY 19, 2023

BE IT REMEMBERED that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Wednesday, the 19th day of July 2023 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:02 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge
John A. Amsler, Commissioner Precinct 1
Walter Smith, Commissioner Precinct 2
Kendric D. Jones, Commissioner Precinct 3
Justin Beckendorff, Commissioner Precinct 4
Debbie Hollan, County Clerk

Delivery of Invocation by: Commissioner Amsler
Pledge to the American Flag and Texas Flag led by: Commissioner Beckendorff

1. **Approval of Agenda.**

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

PUBLIC COMMENT

1. Dani Post 2. Ross McCall 3. Commissioner Kendric Jones

CONSENT AGENDA

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. Approval of the minutes – July 12, 2023 Regular Session
3. Request by County Auditor for approval and/or ratification of Accounts Payable.
4. Request by County Tax Assessor Collector to approve refunds in excess of \$500.00 in accordance with section 31.11 Texas Tax Code.
5. Request by County Treasurer for approval of stale dated checks.
6. Request by County Treasurer for approval of Treasurer's Monthly Report.
7. Request by County Treasurer for approval of payment for the State Quarterly Fee Reports.
8. Request by County Treasurer for approval of payment for the State Quarterly Fuel Tax Report.
9. Request by County Engineer for approval of a Utility Permit for AT&T, to install a fiber cable/distribution box within the right-of-way of Betka Road in Precinct 3.

10. Request by County Engineer for approval to add Unit #94, a 2022 Chevrolet Silverado, VIN # 1GCUYDED6NZ110308 as an available take home vehicle.
11. Request by County Engineer for approval of the Final Replat of Indian Oaks Estates No.1, partial Replat of Tract 26 & 27, in Precinct 1.

Motion to approve Consent Agenda made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

GRANT MANAGER

12. Discuss and take action to authorize the County Judge to execute a Memorandum of Understanding with the City of Prairie View relative to the County’s CDBG-DR Buyout Program.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

13. Discuss and take action to authorize the County Grant Manager to schedule walk-throughs and request fee proposals from potential home demolition firms relative to the County’s CDBG-DR Buyout Program.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

FIRE MARSHAL

14. Discuss and take action to modify the full-time plan reviewer position to a part-time position.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

15. Discuss and take action for the Waller County Fire Marshal’s Office to apply for Law Enforcement Officers Standards and Education (LEOSE) Training Funds through the Texas Comptroller’s Office.

Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.

Motion carried by 5-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Yes	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Yes

16. ~~Discuss and take action on Burn Ban.~~
Item WITHDRAWN.

AUDITOR

17. **Spread** upon the minutes the certification of the Juvenile Probation, TJJD Grant R grant award in the amount of \$45,000.00 and amend the 2023 budget, WC 2023-25.
No action required.
18. **Spread** upon the minutes the Juvenile Detention Department budget line item transfer, WC 2023-26.
No action required.

MISCELLANEOUS

19. Discuss and take action to approve Agreement between Waller County and Focusing Families and payment of \$15,000.00 from line item 125-411-547310 [Focusing Families] as allocated in the 2023 Budget.
Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.
Motion carried by 5-0 vote.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
 Commissioner Jones – Yes Commissioner Beckendorff – Yes
20. Discuss and take action to withdraw bid notice and approve a discretionary exemption pursuant to Section 262.024(a)(2) of the Texas Local Government Code relative to contracts associated with deceased body transport services.
Motion to table agenda item made by Commissioner Smith, seconded by Commissioner Jones.
Motion carried by 5-0 vote. **Item TABLED.**
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
 Commissioner Jones – Yes Commissioner Beckendorff – Yes
21. ~~Discuss and take action to approve Waller County Deceased Body Transport Services Policy and Procedures. **Item WITHDRAWN.**~~
22. Discuss and take action to approve the Waller County 2024 Holiday Schedule.
Motion made by Commissioner Jones, seconded by Commissioner Beckendorff.
Motion carried by 5-0 vote.
Judge Trey Duhon – Yes Commissioner Amsler – Yes Commissioner Smith – Yes
 Commissioner Jones – Yes Commissioner Beckendorff – Yes
23. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to the purchase, exchange, lease, or value of real properties would have a detrimental effect on the position of the County in negotiations with third persons. **Item WITHDRAWN.**~~
24. ~~Discuss and take action to deliberate business and financial issues in executive session based on determination and recommendation from the District Attorney's Office that deliberation in an open meeting regarding business and financial issues related to contract negotiations for it would have a detrimental effect on the position of the County in negotiations with third persons. **Item WITHDRAWN.**~~

EXECUTIVE SESSION

- 25. ~~Deliberate business and financial issues related to the purchase, exchange, lease or value of real properties pursuant to Government Code Sections 551.072 and 551.0725. Item WITHDRAWN.~~
- 26. ~~Deliberate business and financial issues related to contract negotiations pursuant to Government Code 551.0725. Item WITHDRAWN.~~
- 27. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
- 28. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

ADJOURN MEETING

Motion to **adjourn** meeting by Commissioner Amsler, seconded by Commissioner Jones.

Motion carried by 5-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Yes

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Yes

Meeting was **ADJOURNED** at 9:41 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as
Ex-Officio for the Commissioners' Court of Waller County.



Debbie Hollan

Debbie Hollan
Waller County Clerk

APPROVED this the 26th day of July 2023.

Trey Duhon

Carbett "Trey" J. Duhon, III
County Judge