

**MINUTES**  
**WALLER COUNTY COMMISSIONER'S COURT**  
**REGULAR SESSION**  
**TUESDAY – FEBRUARY 2, 2021**

**BE IT REMEMBERED** that the Honorable Commissioner's Court of Waller County, Texas, met in **REGULAR SESSION** on Tuesday, the 2<sup>nd</sup> day of February 2021 at its meeting place in the Commissioners Courtroom of the Waller County Courthouse, Hempstead, Texas. The meeting was called to order by Waller County Judge Trey Duhon at 9:40 a.m. with the following members of the Court present to-wit:

Carbett "Trey" J. Duhon III, County Judge  
Walter Smith, Commissioner Precinct 2  
Kendric D. Jones, Commissioner Precinct 3  
Debbie Hollan, County Clerk

Absent: John A. Amsler, Commissioner Precinct 1  
Justin Beckendorff, Commissioner Precinct 4

Delivery of Invocation by: Commissioner Smith  
Pledge to the American Flag and Texas Flag led by: Commissioner Jones

1. **Approval of Agenda.**

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

**PUBLIC COMMENT** – *None*

To slow the spread of COVID-19, the public may make public comment at the beginning of the meeting by teleconference. **Local callers should call 979-921-6212.** Non-local callers should call 800-576-1131. The user code for both numbers is **14329937**. Callers will be asked if they would like to make public comment. After public comment, the teleconference line will be closed. The public may continue to watch the meeting streamed online at <http://wallercountytexas.com/live>.

**CONSENT AGENDA**

Items identified within the consent agenda are of a routine nature, and will be passed with one vote without being discussed separately. If a member of the court or public requests that a particular item be discussed, that agenda item will be pulled from the Consent Agenda and discussed as part of the regular agenda at the appropriate time. One vote will approve the remaining items on the Consent Agenda.

2. **Approval of the minutes** – January 27, 2021 Regular Session

3. **Request to approve payment on the following:**

(a) \$1,195.00 for Invoice dated January 11, 2021 to Magnolia Funeral Home, Inc. from line item 125-423-540705 [Transport to Morgue].

(b) \$7,500.00 for Invoice #07195 to Brazos Valley Council of Governments from line item 125-525-546900 [BVCOG] for quarterly payment as allocated in the 2021 Budget.

(c) \$3,078.75 for Invoice dated January 8, 2021 to Schmidt Funeral Home from line item 125-411-561502 [Pauper Burial].

4. Request by County Auditor for approval and/or ratification of Accounts Payable.
5. *Removed from Consent Agenda.*

Commissioner Smith made motion to approve Consent Agenda items 1-4, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Absent	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Absent

5. Request by County Auditor for approval and/or ratification of Accounts Payable for Construction Projects.
  - (a) \$26,650.00 from line item 125-600-581610 [Pct. 4 Building]
  - (b) \$77,662.40 from line item 125-600-587526 [Library]
  - (c) \$56,660.68 from line item 602-602-581000 [Bldg Purch. Const. or Improv. Jail-Judicial]
  - (d) \$48,937.51 from line item 602-602-545405 [Professional Services/Jail-Judicial]

Motion to approve made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Absent	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Absent

## **ECONOMIC DEVELOPMENT**

6. Discuss and take action to approve Interlocal Agreement for Approval of Enterprise Project Nomination with the City of Katy.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Absent	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Absent

## **COUNTY ENGINEER**

7. Discuss and take action to approve proposal from Sun Coast Land Services, Inc. for Woods Road widening right-of-way acquisition. Funding to be paid from line item 110-530-545800 [Prof. Consult./Flood Plain].

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Absent	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Absent

## **DISTRICT ATTORNEY**

8. Discuss and take action to authorize the District Attorney's Office to seek grant funding for the Victims' Assistant position in the office for the state fiscal year 2022.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

<i>Judge Trey Duhon</i> – Yes	<i>Commissioner Amsler</i> – Absent	<i>Commissioner Smith</i> – Yes
	<i>Commissioner Jones</i> – Yes	<i>Commissioner Beckendorff</i> – Absent



## IT DEPT.

9. Discuss and take action to approve lease agreement with SoniqWave for county use and testing of wireless facilities on the roof of the Courthouse.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

## AUDITOR

10. Discuss and take action to approve the following debt payments due February 15, 2021:

WC Certificates of Obligation, Series 2014 \$542,513.60, payable to B.B.&T.

WC General Obligation Bonds, Series 2017 \$502,025.00 payable to Amegy Bank.

WC General Obligation Bonds, Series 2018 \$1,547,128.13 payable to Amegy Bank.

WC Tax Notes, Series 2018 \$2,671.50, payable to B.B.&T.

WC Tax Notes, Series 2020 \$25,330.76 payable to JPMorgan Chase

To be paid from the following line items:

515-635-575000 [Principal] \$1,892,000.00

515-635-576000 [Interest] \$727,668.99

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

11. Discuss and take action to approve County Judge Department line item transfer WC 2021-02.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

12. Discuss and take action to certify \$60.00 donation from Sema Reynua and amend the 2021 Budget WC 2021-03.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

*Advanced to Agenda Item #17*

## MISCELLANEOUS

17. Discuss and take action to amend County policies in relation to COVID-19.

*No action taken.*

*Proceeded with Agenda Item #13*

## CONSTRUCTION MANAGER

13. Discuss and take action to approve Proposed Maintenance Salary Amendment.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion to amend to make effective February 8 made by Commissioner Smith, seconded by Commissioner Jones.

**Amendment carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

**Amended Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

14. Discuss and take action to approve quote from Watson Consoles for \$2,625.00 for the moving of 3 existing 911 Dispatch Consoles to the Waller County Justice Center.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

15. Discuss and take action to approve Change Orders and the Completion of the JP 4 Project.

Motion made by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

16. Discuss and take action to approve pay applications #14 and #15 (Retainage).

Motion made by Commissioner Smith, seconded by Commissioner Jones.

Motion to amend to be paid out of 125-600-581610 made by Commissioner Smith, seconded by Commissioner Jones.

**Amendment carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

**Amended Motion carried** by 3-0 vote.

*Judge Trey Duhon – Yes*

*Commissioner Amsler – Absent*

*Commissioner Smith – Yes*

*Commissioner Jones – Yes*

*Commissioner Beckendorff – Absent*

## MISCELLANEOUS

17. Court addressed agenda item #17 earlier in meeting. (page 3)

## EXECUTIVE SESSION

18. ~~Consultation with District Attorney and outside counsel pursuant to Government Code Section 551.071. Item WITHDRAWN.~~
19. ~~Reconvene in Open Session to take any action necessary on matters discussed in Executive Session. Item WITHDRAWN.~~

**ADJOURN MEETING**

Motion to **adjourn** meeting by Commissioner Smith, seconded by Commissioner Jones.

**Motion carried** by 3-0 vote.

Judge Trey Duhon – Yes

Commissioner Amsler – Absent

Commissioner Smith – Yes

Commissioner Jones – Yes

Commissioner Beckendorff – Absent

Meeting was **ADJOURNED** at 10:46 a.m.

I **ATTEST** that the above proceedings are the true and correct minutes taken in my capacity as  
Ex-Officio for the Commissioners' Court of Waller County.



*Debbie Hollan*

Debbie Hollan  
Waller County Clerk

**APPROVED** this the 10<sup>th</sup> day of February 2021.

*Trey Duhon*

Carbett "Trey" J. Duhon, III  
County Judge