

Honorable Carbett “Trey” J. Duhon III

JUDGE, WALLER COUNTY
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**Application for Permit to Promote a Mass Gathering in
Waller County, Texas under
Texas Health & Safety Code Chapter 751**

At least 45 days prior to the planned mass gathering, the Application must be received and filed at the Waller County Clerk’s Office, 836 Austin Street, Suite 217, Hempstead, Waller County, Texas 77445.

A **permit fee of \$300.00 (nonrefundable)** must be paid at the time of filing of the application. A minimum fee of **\$400.00 for health inspection** and a minimum fee of **\$100.00 for fire marshal inspection** must also be paid at the time of filing of the application. All fees are payable to Waller County only by cashier’s check, certified check or money order. The Waller County Commissioners Court will consider requests to refund the foregoing fees for events sponsored by non-profit organizations.

A. Event Description

1. Promoter’s Name:

2. Promoter’s Address and other Contact Information:

Telephone: _____

Fax: _____

E-Mail: _____

3. Name of Owner of the Property on which the Mass Gathering will be held (“Property Owner”):

4. Property Owner’s Address:

5. Location of the Property where the Mass Gathering will be held:

6. Description of the Property where the Mass Gathering will be held: (barn, open field, etc.)

7. Date(s) of Mass Gathering:

8. Time of Event:

9. Maximum number of persons to be allowed to attend:

10. A hearing will be held no later than 10 days prior to the event and the promoter or the following representative of the Promoter will be available to attend, if necessary:

Name: _____

Contact Information:

Telephone: _____

Fax: _____

E-Mail: _____

B. Event Financial and Contractual Obligations:

Attach the following documents:

1. A certified copy of the agreement between the promoter and the land owner.
2. A list of the name and address of each performer and of their agent who has agreed to appear at the mass gathering, including a description of the terms of the agreement.
3. Financial statement reflecting the funds being supplied to finance the mass gathering and each person supplying the funds.

C. Health & Sanitation Compliance:

Following the minimum standards of the Texas Administrative Code, Title 25, Section 265.3 (water supply, toilet facilities, vector control, solid waste facilities, noise control, food sanitation, medical and nursing care and final site cleanup). A copy of this section is available from the Texas Secretary of State's website, at [http://info.sos.state.tx.us/pls/pub/readtac\\$ext.viewtac](http://info.sos.state.tx.us/pls/pub/readtac$ext.viewtac).

1. **Describe the steps taken to ensure that minimum standards of health and sanitation will be maintained during the gathering:**

2. Describe the steps taken to ensure the physical health/safety of the persons attending:

3. Describe the preparations taken to provide adequate medical and nursing care:

D. Public Safety Compliance:

Following the minimum standards of the Texas Administrative Code, Title 37, Chapter 1, Subchapter L, Sections 1.161-1.169. A copy of these sections is available from the Texas Secretary of State's website, at [http://info.sos.state.tx.us/pls/pub/readtac\\$ext.viewtac](http://info.sos.state.tx.us/pls/pub/readtac$ext.viewtac).

1. Describe how attendance will be limited to the maximum number stated in the event description above:

2. Describe the preparations you will take to provide traffic control:

3. Describe the steps you will take to ensure that the mass gathering will be conducted in an orderly manner:

4. Describe the preparations you will take to supervise minors who may attend the mass gathering:

5. Identify the location on the grounds where the promoter or a representative will be available at all times during the event:

ACKNOWLEDGMENT

State of Texas

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County of Waller

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I affirm that the information I have given in this document and its attachments are correct and I hereby set my hand on this the _____ day of _____, 20____.

Signature of Promoter

Printed Name of Promoter

Received by the Waller County Clerk on this the _____ day of _____, 20____, together with the following:

_____ - \$300 Permit Fee

_____ - \$400 Health Inspection Fee

_____ - \$100 Fire Marshal Inspection Fee

Debbie Hollan, Waller County Clerk